

J-17011/247/2021-YH
Government of India
Ministry of Youth Affairs & Sports
Department of Youth Affairs
(Youth Hostel Section)

Shastri Bhawan, New Delhi
Dated the 24th August, 2022

OFFICE MEMORANDUM

Subject: - Audit of Proactive Disclosure under the RTI Act, 2005 of Ministry of Youth Affairs & Sports.

The undersigned is directed to refer to RTI Section's O.M. No. 1/6/2020-RTI/PG dated 16.08.2022 regarding Audit of Proactive Disclosure under the RTI Act, 2005 of Ministry of Youth Affairs & Sports.

2. The requisite information in respect of points pertaining to Youth Hostel Division as per the CIC format is enclosed for necessary action.


(Pankaj Dhamija)

Under Secretary to the Government of India
Ph. 011-23384072

To

US (RTI), MoYAS

Youth Hostel(YH) Section data as per current financial year

1. Organisation and Function

S.No	Item	Details of disclosure	Remarks/Reference Points
1.1	Particulars of its organization, functions and duties [Section 4(1) (b)(i)]	(i) Name and address of the Organization	Youth Hostels are situated across the country.
		(ii) Head of the Organization	The day to day Management of the Youth Hostel comes under the Hostel Management Committee (HMC). Secretary (Youth Affairs) of the concerned State/U.T. Government is Chairperson of the HMC for the Youth Hostel in the State Capital, whereas for other Youth Hostels, DC/DM is the Chairperson of the HMC.
		(iii) Vision, Mission and Key objectives	<p>Youth hostel is a HOME AWAY FROM HOME. It is a non-religious, non-political and non-commercial unit without discrimination to race, colour, sex, caste, creed, or social background. Overnight charges are kept to the minimum so that the youth with limited means can avail the stay facility.</p> <p>It is functioning as per the norms, rules and regulations laid down by the Government of India from time to promotes youth travel and youth activity programmes, and it</p>

			should not be used for political party meetings and social functions like marriages.
1.4	Norms for discharge of functions [Section 4(1)(b)(iv)]	Nature of functions/services offered	Youth Hostels are built to Promote Youth Travel within the country with low cost, budget accommodation and facilities to travelling students and youth groups on excursions or study tours.
		(ii) Norms/standards for functions / service delivery	(ii) Youth Hostels function under Hostel Management Committee.
		(iii) Process by which these services can be accessed	(iii) The Youth Hostels can be approached directly through visit/phone.
		(iv) Time-limit for achieving the targets	(iv) No target has been set in this regard.
		(v) Process of redress of grievances	(v) The Grievances received directly in the Ministry are forwarded to HMC for redressal.
1.5	Rules regulations, instruction manuals and records for discharging functions [Section 4(i) (b) (v)]	(i) Title and nature of the record/manual/instruction.	The functioning of Youth Hostels is governed by Provisions contained in Youth Hostel Manual (copy enclosed)
		(ii) List of Rules, regulations, instructions manuals and records.	
		(iii) Acts/Rules manuals etc.	
		(iv) Transfer policy and transfer Order	

1.10	Name, designation and other particulars of public information officers [Section 4 (1) (b) (xvi)]	<p>Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority</p> <p>(ii) Address, Telephone numbers and email ID of each designated official</p>	<p>CPIO Details:</p> <p>Sh. PankajDhamija</p> <p>Under Secretary and CPIO (YH)</p> <p>Room No. 15 C, ShastriBhawan, New Delhi-110001</p> <p>Tele:011-23384072</p> <p>Email:pankaj.dhamija1@gov.in</p> <p>Appellate Authority Details:</p> <p>Shri Pankaj Kumar Singh</p> <p>Director and Appellate Authority (YH),</p> <p>Room No 502 B-Wing, ShastriBhawanNew Delhi-110001</p> <p>Ph. 011-23073302</p> <p>E-mail:</p> <p>pankajkumar.singh08@ips.gov.in</p>
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2. Budget and Programme

S.No.	Item	Details of disclosure	Remarks/Reference Points
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2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4 (1) (b) (xi)]	(i) Total Budget for the public authority	Total budget provision for YH Scheme for the year 2022-23 is Rs. 7.50 crore which includes an amount of Rs. 1.39 crore for repair/ renovation of YH and Rs. 5.31 crore for Major Work of YH.
		(ii) Budget for each agency and plan & programmes	

4. E. Governance

S.No.	Item	Details of disclosure	Remarks/Reference Points
4.5	Such other information as may be prescribed under [Section 4 (1) (b) (xvii)]	(i) Grievance redressal mechanism	<p>The day to day Management of the Youth Hostel comes under the Hostel Management Committee (HMC). Secretary (Youth Affairs) of the concerned State/U.T. Government is Chairperson of the HMC for the Youth Hostel in the State Capital, whereas for other Youth Hostels, DC/DM is the Chairperson of the HMC.</p> <p>The Grievance received directly in the Ministry are forwarded to HMC for redressal.</p>
		(ii) Details of application received under RTI and information provided	7 RTI have been received during the current financial year so far and these have been disposed of within the

			prescribed time limit
		(vi) Annual Report	Relevant information is sent to CDN Section of the Ministry for inclusion of inputs in r/o YH Scheme in the Annual Report of the Ministry.
4.6	Receipt & Disposal of RTI application & appeals	(i) Details of applications received and disposed	7 RTIs have been received during the current financial yearso far and these have been disposed of within the prescribed time limit.
		(ii) Details of appeals received and orders issued	2 appealshave been received during the current financial yearso far and these have been disposed of within the prescribed time limit.