



Ministry of Youth Affairs and Sports
Shastri Bhawan
New Delhi

Manual under
Right to Information Act, 2005
(Updated upto June, 2025)

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Manual 1
Particulars of organization, functions and duties
{{Section 4(1)(b)(i)}}

1. Aims and objectives of the organization

The youth, i.e. those falling within the age group of 15-35 years constitutes nearly 40% of the total population of India. This group, which is the most vibrant and dynamic segment of the country's population, constitutes potentially its most valuable human resource. To optimally tap their constructive and creative energies, the Ministry pursues the twin objectives of personality building and nation building, i.e., developing the personality of youth and involving them in various nation-building activities. As most of the issues concerning young people are the functions of other Ministries/Departments, like Education, Employment & Training, Health and Family Welfare, etc., the role of Ministry of Youth Affairs & Sports is to act as a facilitator and catalytic agent.

Sports promotion is primarily the responsibility of the various National Sports Federations, which are autonomous. The role of the Government is to create the infrastructure and promote capacity building for broad-basing sports as well as for achieving excellence in various competitive events at the National and International levels. The Ministry's schemes are geared towards achieving these objectives.

2. Vision/Mission

Our Vision

Our vision is to provide opportunities for developing the personality of youth so that they may achieve their full potential and involving them in various nation-building activities on the one side, and, "broad basing" of sports and "achieving excellence" at the National and International levels on the other.

Our Mission

- To formulate policies aimed at promotion and development of Youth and Sports in the country.
- To formulate and implement policies and programmes aimed at facilitating the all round development of the personality of youth through sports and community services.
- To formulate and implement policies and programmes aimed at involving the youth in various nation-building activities.
- To formulate and implement policies and programmes for broad-basing sports.
- To formulate and implement policies and programmes, encouraging and popularizing indigenous sports, designed to achieve excellence in competitive sports and to establish India as a leading country in sports in Asia and the World commensurate with our potential.

3. Brief history and background for its establishment

The Ministry of Youth Affairs & Sports was initially set up as the Department of Sports in 1982 at the time of organization of the IX Asian Games in New Delhi. Its name was changed to the Department of Youth Affairs & Sports during celebration of the International Youth Year, 1985. It became a Ministry on the 27th May, 2000.

4. Allocation of Business

The specific subjects being dealt with by the Ministry are contained in the second Schedule of **ORDER OF THE GOVERNMENT OF INDIA (ALLOCATION OF BUSINESS) RULES, 1961**, as under:

- Sports policy.
- Sports and games.
- National Welfare Fund for Sportsmen.
- Netaji Subhas National Institute of Sports.
- Sports Authority of India.
- Matters relating to the Indian Olympic Association and National Sports Federations.
- Participation of Indian Sports teams in tournaments abroad and participation of foreign sports teams in International tournaments in India.
- National Sports Awards, including Arjuna Awards.
- Sports Scholarships.
- Exchange of sports persons, youth delegation, experts and teams with foreign countries.
- Sports infrastructure, including financial assistance for creation and development of such infrastructure.
- Financial assistance for coaching, tournaments, equipment, etc.
- Sports matters relating to union Territories.
- Youth Affairs.
- Nehru Yuva Kendras.
- National Service Scheme.
- Voluntary Youth Organizations, including financial assistance to them.
- National service Volunteer Scheme.
- Commonwealth Youth Programme and United National Volunteers.
- Youth Welfare activities, Youth Festivals, work camps, etc.
- Boy-Scouts and Girl-Guides.
- Youth Hostels.
- National Youth Awards.
- Residual work of the erstwhile National Discipline Scheme.

- All attached or subordinate offices and autonomous bodies set up by the Department concerning any of the subjects specified above.
- Physical Education.

5. Details of services rendered

The Ministry of Youth Affairs and Sports provides financial and non-financial help and assistance to the following under various schemes:

- The Youth and the adolescents, Non-Governmental Organizations/Voluntary Organizations/Associations.
- Nehru Yuva Kendra Sangathan (NYKS) and the youth club/mandals affiliated there under, National Service Scheme (NSS) volunteers and it's various Regional Centres.
- Managing Mera Yuva Bharat Portal by MY Bharat Section
- State/UT Governments
- Sports persons, their coaches and supporting personnel
- Sports Authority of India (SAI)
- India Olympic Association (IOA)
- Commonwealth Games and Asian Games
- National Sports Federations/State Sports Associations/Bodies/International Sports Bodies
- Various Ministries/Departments of Central/State/UT Governments.

6. Postal address of the main office, attached/subordinate office

Ministry is headquartered at New Delhi at the following Address:

Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001

Reception at Gate No.6, Shastri Bhawan

Subordinate office/autonomous organizations

- **Sports Authority of India**, Jawaharlal Nehru Stadium, New Delhi-110003, Phone No.23383292, 24360525, E-mail itdivisionhq-sai@gov.in, rajbhasha.saiho@gmail.com.
- **Director General, Nehru Yuva Kendra Sangathan**, 4-Jeevandeep Building, G. Floor, Parliament street, New Delhi-110001 Phone No.11-23071688, E-mail ednyks2019@gmail.com.
- **Lakshmibai National Institute of Physical Education**, Shakti Nagar, Gwalior 474002 (M.P) phone no.0751-4000902, Fax no.0751-4000992, E-mail registrar@lnipe.edu.in.
- **Rajiv Gandhi National Institute of Youth Development**, Bheemanthagal Sriperumbudur 602105, Tamil Nadu Phone No.044-27163127, E-mail admn.rgniyd@gmail.com.
- **Programme Adviser, NSS**, Ground Floor Annexe Buidling Shivaji Stadium, Shaheed Bhagat Singh Marg, Connaught Place New Delhi-110001 Phone No.23384513, 23073324, e-mail pacell-nss@nic.in.
- **Director, Mera Yuva Bharat**, Room No.501 'B' Wing, Shastri Bhawan, New Delhi, Phone No.23383292, e-mail my.bharat@nic.in.
- **NADA**, Jawahar Lal Nehru Stadium, Lodhi Road New Delhi-110003, Phone No.24368243, E-mail info.nada@nic.in.
- **NDTL**, J.N. Stadium Complex, Lodhi Road, New Delhi-03 E-mail ndtlindia@nic.in, Phone No.011-24368850, 24365530.

7. Grievances Redressal Mechanism

Vigilance and Public Grievance Cell in the Ministry of Youth Affairs and Sports works under the overall supervision of the Secretary, Youth Affairs & Sports, for receiving complaints/ suggestions from the public/ individuals/ users and clients on the functioning of the Ministry. There is a Chief Vigilance Officer and a Director to assist the Chief Vigilance Officer in his day-to-day functioning. Each autonomous organization and subordinate offices of the Ministry have their independent Chief Vigilance Officers to deal with Vigilance and Public Grievances.

in addition to the above the following instructions from Date of Public Grievance may please be observed before lodging your Grievance:-

1. You should have exhausted the Departmental remedies for individual grievance.
2. Your grievance should not relate to service matter (other than payment of terminal benefits like gratuity, GPF etc.), a case disposed of at the level of Minister of the concerned Department, commercial contract, a sub-judice case, a case where quasi-judicial procedure and appellate mechanism are prescribed for decision making RT matter, Religious matter.
3. Suggestion of any sort will not be treated as grievance.

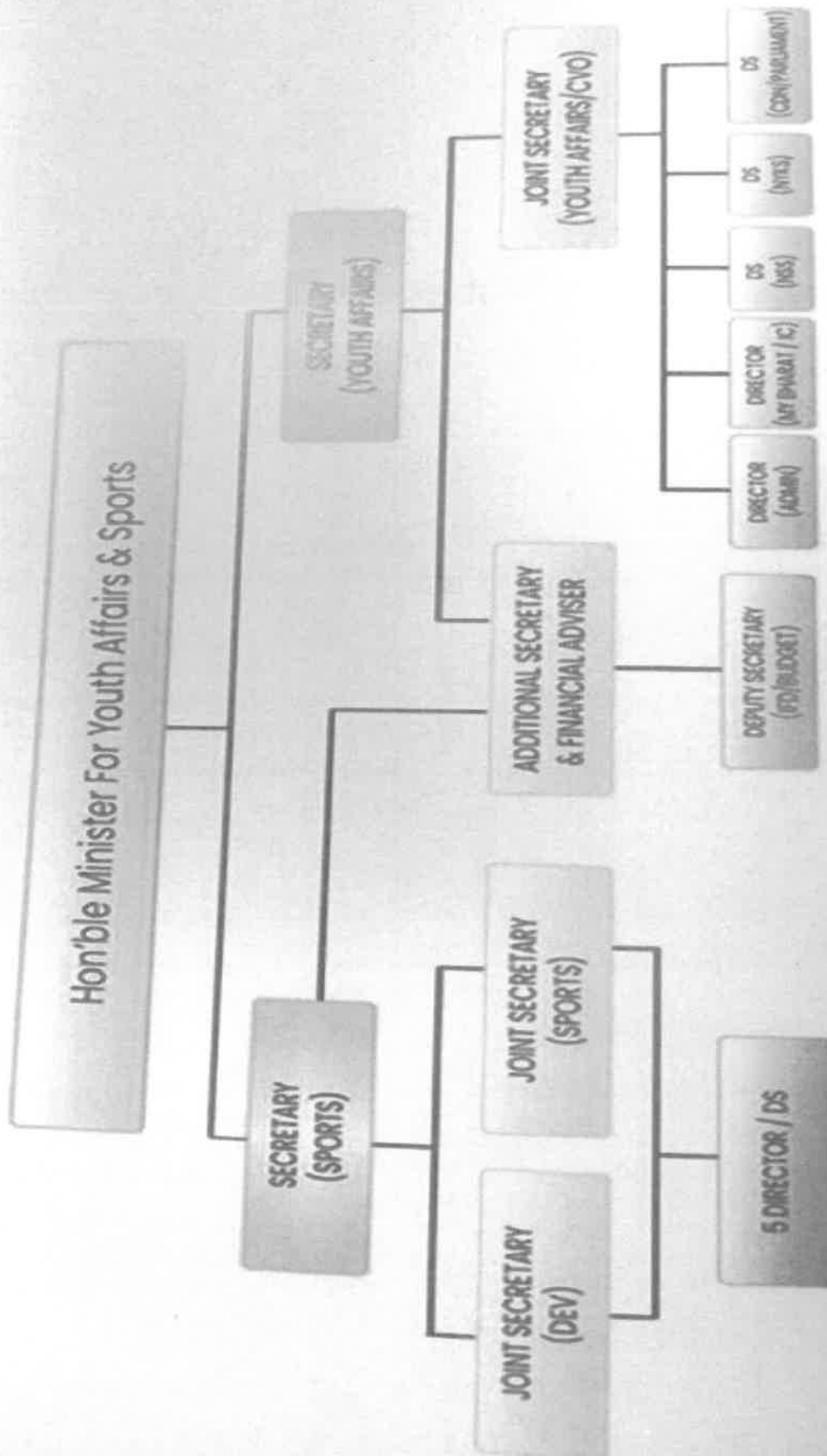
Our Staff for Grievance Redressal

- The Joint Secretary (Sports)/Director (Public Grievance) welcomes communication from members of the public and staff aggrieved by any action on the part of any officer of the Ministry of Youth Affairs & Sports or those of its field organizations.
- All grievances pertaining to Ministry can be addressed to Mr. Rakesh Kumar, Deputy Secretary, Public Grievances, Ministry of Youth Affairs and Sports, 102-C Wing, Shastri Bhawan New Delhi (Phone No.011-23387034, Email: rakesh.kumar72@nic.in) Grievances pertaining to Subordinate, Autonomous Organizations may be addressed to the concerned officers.

Subordinate Office/Autonomous Organization

1. Director General,
Sports Authority of India,
Jawaharlal Nehru Stadium, New Delhi,
Phone No.24360525,
E-mail itdivisionhq-sai@gov.in, rajbhasha.saiho@gmail.com.
2. Director,
Nehru Yuva Kendra Sangathan, 4-Jeevandeep Building, G. Floor, Parliament street,
New Delhi-11000
Phone No.11-23071688,
E-mail ednyks2019@gmail.com.
3. Director,
Rajiv Gandhi National Institute of Youth Development,
Bheemanthagal Sriperumbudur 602105, Tamil Nadu
Phone No.044-27163127,
E-mail admn.rgniyd@gmail.com
4. Vice Chancellor,
Lakshmibai National Institute of Physical Education,
Shakti Nagar, Gwalior 474002 (M.P)
phone no.0751-4000902,
Fax no.0751-4000992, E-mail registrar@lnipe.edu.in.
5. Director,
Programme Adviser, NSS,
Ground Floor Annexe Buidling Shivaji Stadium,
Shaheed Bhagat Singh Marg, Connaught Place
New Delhi-110001
Phone No.23384513, 23073324,
e-mail pacell-nss@nic.in.
6. Director,
MY Bharat, Room No.501 'B' Wing,
Shastri Bhawan, New Delhi-110001
Phone No.23383292,
e-mail my.bharat@nic.in.
7. Director General,
National Anti Doping Agency (NADA),
Jawahar Lal Nehru Stadium,
Lodhi Road New Delhi-110003,
Phone No.24368243,
E-mail info.nada@nic.in.
8. Scientific Director,
Natonal Doping Technical Laboratory (NDTL),
J.N. Stadium Complex,
Lodhi Road, New Delhi-110003,
Phone No.011-24368850, 24365530.
E-mail ndtlindia@nic.in

ORGANIZATIONAL CHART



Manual 2

Powers and duties of officers and employees Section 4 (1) (b)(ii)

In April 2008, the Ministry was bifurcated into the Department of Youth Affairs and the Department of Sports, each under the charge of a Secretary to the Government of India.

There are three Joint Secretaries in the Ministry. Joint Secretary (Youth Affairs and Administration), in the Department of Youth Affairs, looks after the matter concerning Youth and Adolescents, Nehru Yuva Kendra Sangathan (NYKS), National Service Scheme, MY Bharat and work relating to Administration.

Joint Secretary (Sports), in the Department of Sports, looks after the work relating to Sports Authority of India (SAI), Lakshmibai National University of Physical Education (LNUPE), Various National Sports Federations, National Dope Testing Laboratory (NDTL), and other Sports Schemes like Khelo India Directorate.

Joint Secretary (International Sports Division), also in the Department of Sports, looks after the matters concerning the Commonwealth Games 2010. He also looks after the matters relating to National Anti Doping Agency (NADA).

The work relating to Accounts and Audit is under the charge of a Joint Secretary & Financial Adviser who looks after the work of this Ministry in addition to his duties in other Ministries.

At present the Ministry has the sanctioned strength of 14 posts of Director/Deputy Secretary and 12 post of Under Secretary.

Manual 3

Procedure followed in decision-making process {Section 4(1)(b)(iii)}

In accordance with para 150 of Manual of Office Procedure, the Ministry has issued vide letter No.1-110034/5/93-IWS dated 14th July, 1995, the instructions regarding the levels of final disposal in respect of different categories of cases deal within the Ministry.

Manual 4

Norms set

For discharge of functions

{Section 4(1)(b)(iv)}

It shall be the endeavor of the Ministry to ensure that proposals for financial assistance under various schemes/programmes are examined and disposed of within the time frame given below:

Receipt of Proposal

- Issue of acknowledgement within 3 days
- Complete the examination of the proposal within 30 days of receipt (zero days)
- Consideration by Grant-In-aid and such other concerned Committees within 45 days of receipt
- Consideration by Integrated Finance Division within 75 days of receipt
- Issue of sanction/rejection letter as the case may be, within 90 days of receipt

Recall of accounts and Utilization Certificate

- Consideration by IFD within 30 days
- Issue of sanction of letter within 45 days

Receipt of Surety Bond/PSR

- Release of funds within 15 days of receipt of Pre-stamped Receipt/Survey bond.

Disposal of Grievances

Grievances received in the Public Grievances Cell are disposed off under the following norms sent by the Department of Personnel and Public Grievances:

- Issue of acknowledgement/interim reply to the petitioner: 3 das.
- Forwarding of the grievances petition to the concerned Authority: 2 weeks
- Final disposal of transferred/referred cases by the concerned Departments/organizations/individuals :21 days
- Issue of factual information on Parliament Questions: 2 days.

Disposal of routine works

Diary of letter: 3 minutes per letter

Dispatch of letter: 5 minutes per letter

Typing job: 30 pages per day

Manual 5

**Rules, Regulations, Instructions, manuals and records for discharging functions
{Section 4 (1) (b) (v)}**

1. Central Secretariat Manual of Office Procedure
2. Fundamental Rules & Secondary Rules, (FR&SR)
3. Central Civil Services (Classification, Control and Appeal) Rules, 1965
4. Central Civil Services Conduct Rules, 1964
5. General Financial Rules (GFR)
6. Delegation of Financial Rules (DFR)
7. Central Civil Services (Pension Rules), 1972
8. Central Services(Medical Attendance) Rules, 1944
9. Central Civil Services Leave Rules
10. Central Civil Services Leave Travel Concession Rules
11. Central Vigilance Commission (CVC) Manual
12. The Code of Procedure of Selection of National Youth Awardees
13. National Sports Policy, 2001
14. National Youth Policy, 2014
15. Delegation of Financial Powers Rules, 1978

Manual 6

A statement of documents that are held by it for under its
control {Section 4(1)(b)(vi)}

Not Applicable

Manual 7

(Particulars of any arrangement that exists for consideration with or representation by the public in relation to the formulation of its policy of implementation) Section 4(1)(b)(vii)}

Not Applicable

Manual 8

A statement of boards, council, committees and other bodies constituted {Section 4 (1) (b) (viii)}

1. Grant-in-aid Committee chaired by Secretary (YA&S) considers application under the scheme for Welfare and Development of Adolescents.
2. A Committee for action Plan of the National Youth Policy has been constituted under the Chairmanship of Secretary (YA&S) on 13.12.2004. The Committee consists of experts, academicians and representative of Union Ministry/Departments including eminent NGOs. The first meeting of the Committee was held on 17.3.2005. After detailed discussions, eight sub-Committees on key sectors of NYP have been constituted. The draft action plan has been received from some of these sub-committees and one being considered in the committee constituted under the Secretary (YA&S).
3. In order to coordinate the work relating to the organization of the Common Wealth Games, 2010, Government have constituted a Core Group of Ministries under the Chairmanship of Honorable Minister of Human Resource Development. The other members of the GOM are:-
 1. Minister of Parliamentary Affairs & Minister of Urban Development
 2. Minister of Information and Broadcasting and Minister of Culture
 3. Minister of Finance
 4. Minister of External Affairs
 5. Minister of Tourism
 6. Minister of Water Resources

Lt. Governor, Delhi and Chief Minister, Delhi are special invitees of the GOM.

With the approval of GOM following Committees have been constituted:-

- i) Apex Committee under the Chairmanship of Union Minister for Youth Affairs and Sports for overseeing and coordinating the Games.
 - ii) Organizing Committee under the Chairmanship of President, IOA for conduct of the Games.
 - iii) Finance Sub-Committee under the Chairmanship of Finance Minister to deal with all financial matter relating to the Commonwealth Games, 2010.
4. The Arjuna Award is decided by a Selection Committee constituted by the Government of India as under:-
- | | | |
|------|--|------------------|
| i) | Sports person of eminence | Chairperson |
| ii) | Director General (SAI) | Member |
| iii) | Joint Secretary (Sports) | Member |
| iv) | Olympians of eminence from different disciplines | Members |
| v) | Arjuna Awardees from different disciplines | Members |
| vi) | Sports Administrators | Members |
| vii) | Director/Deputy Secretary (Sports) Min. of Youth Affairs & Sports, Government of India | Member Secretary |
5. The Dronacharya Award is decided by a Selection Committee constituted by the Government of India. The selection Committee is constituted every year by the Government. The Committee comprise of a Chairpersons and 12 members distinguished in the field of sports.
6. The National Welfare Fund for sports persons was set up in March, 1982 with a view to assist outstanding sports persons of yesteryears living in indigent circumstances who had won glory for the country in sports. The fund is operated by a committee with the Minister of State for Youth Affairs & Sports as the Chairperson.

Manual 9

(Directory of Officers and employees)

{Section 4(1)(b)(ix)}

Information available at <https://yas.gov.in/>

Manual 10

(The monthly remuneration received by each of the Officers and Employees)

{Section 4(1)(b)(x)}

Not Applicable

MANUAL - 11

SHEET - I DEPARTMENT OF SPORTS

(Rs. in crore)

Scheme	BE 2024-25	RE 2024-25	Total Exp. (upto 31st March, 2025) *	Total Exp. % of RE
1	2	3	4	5
(A) Secretariat				
1. Secretariat Sports				
Salary	14.20	0.00	0.00	0.00%
Non-Salary	10.20	0.00	0.00	0.00%
Total - Secretariat	24.40	0.00	0.00	0.00%
Total (A)	24.40	0.00	0.00	0.00%
(B) Khelo India: National Programme for Development of Sports				
1. Khelo India				
GIA General	300.00	266.541	202.47	75.96%
GIA CA	595.00	475.000	416.75	87.74%
Others (ORE & Prof. Ser.)	5.00	5.000	1.52	30.49%
Total - Khelo India	900.00	746.541	620.74530	83.15%
2. Enhancement of Sports Facility at J&K				
GIA General	0.00	0.00	0.00	0.00%
GIA CA	8.00	6.00	0.00	0.00%
Total - J&K	8.00	6.00	0.00	0.00%
3. CWG 2010- (Old Liabilities) - ORE	0.01	0.01	0.00	0.00%
Total (B)	908.01	752.55	620.75	82.49%
(C) Encouragement and Awards to Sportsperson				
1. Assistance to NSF				
GIA General	323.00	287.76	244.40	84.93%
GIA CA	10.00	10.00	10.00	100.00%
Adv. & Pub. and ORE	7.00	7.00	1.66	23.68%
Sub Total - NSF	340.00	304.76	256.06	84.02%
2. Special Cash Award -(ORE, Awards & Prizes)	35.00	38.65	38.55	99.75%
3. Meritorious Pension - ORE	4.00	4.00	3.83	95.66%
4. NSDF - Contribution	18.00	18.00	13.71	76.17%
5. HRDS				
GIA General	2.60	2.74	2.61	95.26%
Scholarship and ORE	0.50	0.10	0.04	38.10%
Sub Total - HRDS	3.10	2.84	2.65	93.25%
6. National Center for Sports Science and Research				
GIA General	5.00	2.00	2.00	100.00%
GIA CA	3.00	3.00	3.00	100.00%
Total - NCSSR	8.00	5.00	5.00	100.00%
7. PDUNWS - Contribution	2.00	2.00	0.95	47.55%
Total (C)	410.10	375.25	320.74	85.47%

* Expenditure as per E-lekha as on 02.06.2025

Scheme	BE 2024-25	RE 2024-25	Total Exp. (upto 31st March, 2025) *	Total Exp. % of RE
1	2	3	4	5
(D) Institutions				
1. Sports Authority of India				
GIA General	232.60	215.00	215.00	100.00%
GIA CA	30.00	38.50	38.50	100.00%
GIA Salary	560.00	570.00	570.00	100.00%
Total - SAI	822.60	823.50	823.50	100.00%
2. Laxmi Bai National Institute of Physical Education				
GIA General	28.00	8.20	8.20	100.00%
GIA CA	7.00	0.64	0.64	100.00%
GIA Salary	43.51	43.51	37.56	86.32%
0.09	78.51	52.35	46.40	88.63%
3. National Sports University				
GIA General	4.40	5.50	5.50	100.00%
GIA CA	81.50	276.359	276.36	100.00%
GIA Salary	6.00	4.73	4.20	88.83%
Total - SU	91.90	286.59	286.06	99.82%
4. National Dope Test Laboratory				
GIA General	12.00	11.00	11.00	100.00%
GIA CA	4.00	4.00	2.00	50.00%
GIA Salary	6.00	3.70	3.70	100.00%
Total - NDTL	22.00	18.70	16.70	89.30%
5. National Anti-Doping Agency				
GIA General	18.00	18.00	17.97	99.83%
GIA CA	2.00	0.00	0.00	0.00%
GIA Salary	2.30	2.30	1.60	69.57%
Total - NADA	22.30	20.30	19.57	96.40%
6. Contribution to WADA - Contribution	3.00	3.26	3.26	99.85%
Total (D)	1040.31	1204.70	1195.48	99.24%
Grand Total (A+B+C+D)	2382.82	2332.50	2136.97	91.62%

* Expenditure as per E-lekha as on 02.06.2025

SHEET - II
DEPARTMENT OF YOUTH AFFAIRS

(Rs. in crore)

Scheme	BE 2024-25	RE 2024-25	Total Exp. (upto 31st March, 2025) *	Total Exp. % of RE
1	2	3	4	5
(A) Secretariat				
1. Secretariat YA				
Salary	10.71	25.07	25.29	100.88%
Non-Salary	7.69	15.40	16.45	106.81%
Sub Total - Secretariat YA	18.40	40.47	41.74	103.14%
2. PAO (Sports)				
Salary	1.35	1.22	1.22	99.71%
Non-Salary	0.50	0.18	0.10	55.96%
Sub Total - PAO (Sports)	1.85	1.40	1.32	94.15%
Total (A)	20.25	41.87	43.06	102.84%
(B) Schemes				
1. National Service Scheme				
Establishment & ORE	38.58	44.58	37.40	83.90%
Programmes & Trainings	210.97	204.97	165.77	80.87%
Capital	0.45	0.45	0.01	3.20%
Total - NSS	250.00	250.00	203.19	81.27%
2. Rashtriya Yuva Sashaktikaran Karyakram (RYSK)				
i. National Youth Corps - GIA General	75.00	18.25	13.15	72.06%
ii. NPYAD				
GIA General	20.00	41.50	32.62	78.61%
Adv. & Pub. and Other Charges	2.00	3.50	1.25	35.61%
Sub Total - NPYAD	22.00	45.00	33.87	75.26%
iii. International Co-operation				
Contribution to CYP Asia - Contribution	1.50	1.50	1.50	100.00%
Contribution to UNV Programme - Contribution	0.20	0.20	0.18	87.50%
Exchange of delegation of Youth - ORE	10.00	5.80	5.78	99.59%
Conduct of Int. Events Seminars	0.00	1.00	0.00	0.00%
Sub Total - IC	11.70	8.50	7.45	87.66%
iv. Young Leaders Programme				
GIA General	8.92	6.00	0.00	0.00%
Adv. & Pub. and ORE	0.09	0.00	0.00	0.00%
Sub Total - YLP	9.00	6.00	0.00	0.00%
v. Youth Hostel				
Revenue	1.90	1.37	0.35	25.82%
Capital	3.10	3.10	0.00	0.00%
Sub Total - Youth Hostel	5.00	4.47	0.35	7.91%
vi. Scouting and Guiding - GIA General	0.75	0.75	0.75	100.00%
vii. Yuva Portal - ORE	13.30	15.25	15.01	98.42%
Total - RYSK	136.75	98.22	70.58	71.86%
Total (B)	386.75	348.22	273.77	78.62%

* Expenditure as per E-lekha as on 02.06.2025

Scheme	BE 2024-25	RE 2024-25	Total Exp. (upto 31st March, 2025) *	Total Exp. % of RE
1	2	3	4	5
(C) Institutions				
1. NYKS				
GIA General	123.00	110.00	78.63	71.48%
GIA CA	3.00	2.00	0.86	43.13%
GIA Salary	300.00	300.00	260.46	86.82%
<i>Sub Total - NYKS</i>	426.00	412.00	339.95	82.51%
2. RGNIYD				
GIA General	12.00	9.00	9.00	100.00%
GIA CA	2.50	2.50	2.50	100.00%
GIA Salary	12.00	12.00	12.00	100.00%
<i>Total - RGNIYD</i>	26.50	23.50	23.50	100.00%
3. My Bharat				
GIA General	140.00	60.00	15.64	26.06%
GIA CA	5.00	1.00	0.00	0.00%
GIA Salary	55.00	13.76	0.00	0.00%
<i>Total -MY Bharat</i>	200.00	74.76	15.64	20.92%
Total (C)	652.50	510.26	379.09	74.29%
Grand Total (A+B+C)	1059.50	900.35	695.92	77.29%

* Expenditure as per E-lekha as on 02.06.2025

SHEET - III
MYAS (SPORTS + YA)

(Rs. in crore)

Department	BE 2024-25	RE 2024-25	Total Exp. (upto 31st March, 2025) *	Total Exp. % of RE
1	2	3	4	5
Sports	2382.82	2332.50	2136.97	91.62%
Youth Affairs	1059.50	900.35	695.92	77.29%
TOTAL	3442.32	3232.85	2832.89	87.63%

* Expenditure as per E-lekha as on 02.06.2025

Manual 12

(The manner of execution of subsidy program)

{Section 4(1)(b)(xii)}

Not Applicable

Manual 13

(Particulars of concessions, permits or authorizations granted)

{Section 4(1)(b)(xiii)}

Not Applicable

Manual 14

(Information available in an electronic)

- Organizational detail
- National policies such as National Youth Policy, 2014 and National Sports Policy
- Various schemes being administered and implemented by the Ministry
- Major decisions and initiatives taken
- International youth and sports programmes of the Ministry primarily relate to Commonwealth Youth Programmes, United Nations Volunteers, Youth and Sports Protocols and Memorandum of Understanding (MOU) with other countries.
- Details of beneficiaries of our various schemes such as the individuals NGOs, institutions and State Governments
- Details of Schemes of Awards in the Youth and Sports sectors including the Code of Procedure of selection of National Youth Awardees
- Database of prominent Indian sportspersons both present and past
- Details of support organizations
- List of NGOs given grants, exceeding Rupees One Lakh from 2001-2002 onwards
- Budget provision for schemes and organizations under the administrative control of the ministry
- Annual Report of the Ministry since 2001
- Citizen Charter
- Nationwide list of District Advisory Committee on Youth Programmes
- List of senior officials of the Ministry along with address and phone number/fax number/email address
- Tender notices
- A Sports Portal called Sportal has been developed by the Ministry in collaboration with National Information Centre.

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(Particulars of facilities available to citizens for obtaining information)

Information {Section4(1)(b)(xv)}

Facilities available for obtaining information

FACILITATION CENTRE

It is located at Gate No.6, C Wing, Shastr Bhawan, New Delhi-110001 for seeking information relating to the Ministry of Youth Affairs & Sports.

LIBRARY

The Ministry has a small Departmental Library where publication of interest on subject like Sports and Games, Yoga, Physical Education, Youth Programmes, Literature, Law, Rules etc., are preserved for reference. At present, the Library has 2703 publications including a good number of Hindi Books. There are also a large number of other publications of importance, like Sports and Youth magazine, Annual and other Reports of various Ministries/Departments, audio and videocassettes and thousands of photographs, etc.

WEBSITE

Website <http://www.yas.nic.in> can be assessed for details regarding all the schemes/programmes of the Ministry of Youth Affairs and Sports.

A Sports Portal called Sportal has been developed by the Ministry in collaboration with National Information Centre. The address of the Sportal is <http://sportal.nic.in>.

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Name and designation and other particulars of Public Information Officers (Section 4(1) (b) (xvi))

List of Public Information Officer

S. No.	Designation of the Officer designated as PIO	Postal Address	Telephone No.	E-mail	Demarcation of area/ Activities, if more than one PIO is there.
1.	Shri. Rajesh Kumar Kanaujia, Under Secretary & CPIO.	Room No. 15 C – Wing, Shastri Bhawan New Delhi	011-23386390	Rajeshkr.kanaujia@nic.in	N.A
2.	Shri Manoj Manu, Under Secretary & CPIO.	Room No, 15 C- Wing, Ground Floor, Shastri Bhawan New Delhi	011-23384072	manoj.manu@nic.in	N.A
3.	Smt. Manjula Juneja, Under Secretary & CPIO.	Room No. 07- C wing, Shastri hawan, New Delhi	011-23387966	Juneja.manjula@gov.in	N.A
4.	Shri. S.K.Pandey, Under Secretary & CPIO.	Room No.530-C Wing, Shastri Bhawan, New Delhi	011-23386580	sudhanshu@nic.in	N.A
5.	Shri. Rajiv Kumar Singh, Under Secretary & CPIO.	Room No. 43, Garage. Shastri Bhawan, New Delhi	011-23380625	rajivk.singh@nic.in	N.A
6.	Shri Khalid Ansari, Under Secretary & CPIO.	Room No. 718'A' Wing, Shastri Bhawan, New Delhi	011-23383883	khalid.ansari@nic.in	N.A
7.	Shri. S. Ravi Kumar, Under Secretary & CPIO.	Room No. 518-C Wing Shastri Bhawan, New Delhi	011-23382560	ravik.srinivasan@gov.in	N.A
8.	Sh. Jossy Joseph, Under Secretary & CPIO.	Room No. 12-C Wing, Shastri Bhawan, New Delhi	011-23381644	jossy.joseph@nic.in	N.A
9.	Sh. M.K. Meena, Under Secretary & CPIO	JLN Stadium, Lodhi Road, New Delhi - 110003	011-24368245	mk.meena56@nic.in	N.A.
10.	Sh. Surendra Yadav, Under Secretary & CPIO.	Room No. 718-A Wing, Shastri Bhawan, New Delhi	011- 23385460	surendra.yadav@nic.in	N.A.

11.	Sh. Kamkhan Singh, Under Secretary & CPIO.	Room No. 718-A Wing, Shastri Bhawan, New Delhi	011- 23383883	Kamkhan.sing@nic.in	N.A.
12.	Shri. O. P. Chanchal, Under Secretary & CPIO.	JLN Stadium, Lodhi Road, New Delhi - 110003	011-24361823	chanchal.op@gov.in	N.A.
13.	Sh. Raj Kumar Gupta, Under Secretary & CPIO.	Room No. 530-C Wing, Shstri Bhawan, New Delhi	011-23386416	rk.gupta69@nic.in	N.A.
14.	Sh. Tarun Pareek, Under Secretary & CPIO	JLN Stadium, Lodhi Road, New Delhi - 110003	011-24362944	tarun.pareek@nic.in	N.A.
15.	Shri Yogesh Malhotra, Deputy Director & CPIO	718- A Wing Shastri Bhawan, New Delhi - 110001	011-23384736	yogesh.malhotra69@gov.in	N.A.
16.	Smt. Shantha Sharma, Under Secretary & CPIO.	Room No. 102, C- Wing, Shastri Bhawan, New Delhi	011-23381003	shanthasharma-upsc@gov.in	N.A.

First Appellate Authority in the Department

1.	Shri. Nitesh Kumar Mishra, Joint Secy. (YA) & CVO Ministry of Youth Affairs and Sports.	Room No. 114 'C'Wing, Shastri Bhawan, New Delhi	011- 23384441	Email: nk.mishra@nic.in	N.A.
2.	Smt. Madhavi Mohan, Deputy Secretary (Youth Hostel, NPYAD, Policy)	Room No. 507 'B'Wing, Shastri Bhawan	011- 23073508	Email: madhavi.mohan70@nic.in	N.A.
3.	Shri. Subrata Hazra, Deputy Secretary (NYKS, RGNIYD, Directorate of RGNIYD, and Staffing pattern and creation of post in MY Bharat,)	Room No. 15 'C' Wing, Shastri Bhawan, New Delhi. 110003	011-23073206	Email: Subrata.hazra@nic.in	N.A.
4.	Shri. Rakesh Kumar, Deputy Secretary, (RTI, PG, Scouts & Guides, Official Language, Parliament, CDN-YA, Cash)	Room No. 102 'C' Wing, Shastri Bhawan, New Delhi	011-23387034	Email: rakesh.kumar72@nic.in	N.A.

5.	Shri. Salil Kumar, Director(My Bharat & Media)	Room No. 501 'B' Wing, Shastri Bhawan, New Delhi	011-23383292	Email: salilkumar@ord.gov.in	
6.	Smt. Sarah Jayal Sawkmie, Dir. (IC, Administration, General, CR, e-Gov.)	Room No. 502-B Wing, Shastri Bhawan, New Delhi.	011-23073302	Email: sarah.sawkmie@gov.in	N.A.
7.	Smt. Vandita Pandey, Director NSS Division & Directorate of NSS	Directorate of NSS, Shivaji Stadium, Ground Floor, Annexe Building, New Delhi- 110001	011-23363324	Email: vandita.pandey@nic.in	
7.	Shri. Bangararaju V.V.K.K. Thatavarthi, Director (SP-I)	Hall No. 103, JLN Stadium, Lodhi Road, New Delhi-110003	011-24362942	Email: bthatavarthi@ord.gov.in	N.A.
8.	Shri. Sandeep Rewaji Rathod, Director (Khelo India Directorate)	Hall No. 108, JLN Stadium, Lodhi Road, New Delhi – 110003	011-24368245	Email: dir.sports-moyas@gov.in	N.A.
9.	Shri. Kanwarjeet Singh, Deputy Secretary, (SP-IV)	Room No. 520 'C' Wing, Shastri Bhawan, 110001	011-23383336	Email: : : kj.singh@nic.in	N.A.
10.	Shri. Sandeep Kumar Sinha, Deputy Secretary (SP-VI)	Hall No. 101, JLN Stadium, New Delhi-110003	011-24364242	Email: Sinha.sandeepkumar@gov.in	N.A.
11.	Sh. Subhabrata Karmakar, Deputy Secretary, (Sports-CDN)	Room No, 718A, 'A' Wing, Shastri Bhawan, New Delhi. 110003	011-23071193	subhabrata.k@gov.in	N.A.
12.	Shri. Puneet Sharma, Deputy Secretary (Finance & Budget)	Room No. 507 'C' Wing, Shastri Bhawan, New Delhi. 110003	011-23073507	Email: Puneet.sharma@nic.in	N.A.

13.	Smt. Meenu Singh Bist, Director (SP-II & SP-V)	Room No. 517 'C' Wing, Shastri Bhawan, New Delhi	011-23384408	Email: meenu.bist@gov.in	N.A.
14.	Shri Harilal Kaippancheri Madhavan, Director (SP-III)	Hall No. 103, JLN Stadium, New Delhi- 110003	011-24367126	Email: km.harilal@nic.in	N.A.